

# TeacherVUE Attendance - Reports


## Quick Reference Guide (QRG) T A7

This document will guide you through the process of accessing the reports available in TEACHERVUE. Please note not all reports described may be available in your school district.

**Business Rules** that apply are as follows:

Please call the (School District Support) if you have questions.

**PATH SYNERGY SIS → TEACHERVUE**

| How to:                                 | Steps:  |
|---|---|
| <p><b>Access TEACHERVUE Reports</b></p> | <ul style="list-style-type: none"> <li>▪ Log-in to TEACHERVUE</li> <li>▪ Select appropriate class/semester.</li> <li>▪ Click <b>OK</b></li> <li>▪ Click </li> <li>▪ Select <b>Output Type</b></li> <li>▪ Click choice of report. Reports prints to screen.</li> </ul>  |
| <p><b>Reports list</b></p>              | <p>STU409 Class Roster</p> <p>GRD403 Mark Verification by Teacher</p> <p>GRD410 Mark Distribution by Teacher</p> <p>HLT404 Class Health Condition List</p> <p>STU401 Student List</p> <p>STU402 Student and Parent Directory</p> <p>STU403 Student Directory by Street Address</p> <p>STU404 Student Birthday List</p> <p>STU408 Class Student</p> <p>STU410 Emergency Contact Directory</p> <p>STU802 Student Mailing Labels</p> |