

Castle High School

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Newburgh, IN 47630
Phone: (812) 853-3331



CHS Parents and Students,

I wanted to provide a brief update regarding the return of in person attendance at Castle High School for the 2020-2021 academic year. There will be several changes in procedures and protocols as we attempt to provide a safe and secure learning environment. Castle High School will follow the health guidelines outlined in the Warrick County School Corporation plan.

In this document, you will learn of the many changes to the general school day for students at Castle High School. Student arrival, passing periods, and lunch are some of the items that have been modified/alterd for the 2020-2021 academic year. Numerous protocols and procedures have been adopted to provide a safe return to a traditional school setting. As we navigate this year, student safety and emotional well-being will serve as the compass that determines our course of action. We will continue to modify our plan as necessary to ensure the well-being of our students, staff, and community.

I want to thank all parents and students for your patience as we work through the planning of the 2020-2021 school year. Please know that we are attempting, to the best of our ability, to make this school year a great experience for students, parents, and the Castle community.

Sincerely,

Jim Hood

Castle High School



Reopening Plan
Fall Semester – 2020

Castle High School Plan to Reopen

Per state mandate, face coverings/masks will be required at CHS. The only exceptions are as follows: while eating or drinking, while participating in strenuous physical activity, and medical conditions that prevent students from wearing a mask (note from doctor required).

Students are encouraged to bring their own face coverings/masks to school. Face coverings/masks will be provided to any student if needed.

Student Arrival - [Face Coverings/Masks Required](#)

- Three entrance doors will be unlocked for students at 6:55 a.m. (Entrances A, D, and S)
- Bus Riders enter at Entrance A
- Student drop-off at Entrance S
- Student drivers enter at Entrance A, D, or S
- Random temperature checks will be conducted daily at each entrance
 - Students with a verified temperature of 100.4 or greater will be sent home for a minimum of 72 hours
 - Students will remain home until temperature free for 72 hours without the aid of medication
- 9th and 10th graders will report to the Main Gym
- 11th and 12th graders will report to the Auditorium
- Students eating breakfast will report to the cafeteria and to their assigned area when finished eating
- Supervisors will dismiss students from assigned areas at 7:10 a.m. to go to lockers and their first period class

Passing Periods - [Face Coverings/Masks Required](#)

- 5 minutes in length
- Students will be directed to move from class to class without congregating in the halls, restrooms, etc.
- Traditional water fountains will not be available
- Water bottles are highly encouraged
- Touchless water refill stations and disposable water stations made available to students
- Classroom doors will remain open during passing periods to limit the spread of germs

Classrooms - [Face Coverings/Masks Required](#)

- Hand sanitizer available to all students
- Desks will be spaced to maximize distance between students
- Surface cleaner will be available in all classrooms to clean desks and other high touch areas
- All classrooms will be disinfected nightly using a mister

Lunch - [Face Coverings/Masks Required While Waiting in Line and When Finished Eating](#)

- Three locations (Cafeteria, Behind North Bleachers in Main Gym, and Behind South Bleachers in Main Gym)
- Seating will be arranged to maximize distance between students
- Social distancing signage on floors in lunch serving line
- Tables will be cleaned after each session
- Cafeteria staff will wear PPE
- Hand sanitizer available

- Parents/guardians must check out their student for lunch in person (use office foyer). Phone calls and emails will not be permitted to check out a student for lunch. Students must return on time or they will be counted tardy.

Isolation Room

- Students feeling ill or with elevated temperature report to this area
- Temperature will be taken and recorded
- School personnel will assess student health
- If a student displays symptoms of illness or Covid-19 they will remain in this area until dismissed
- Area will undergo a thorough cleaning at the conclusion of each school day
- Mandatory PPE requirement for any staff member working in the isolation room
- This is the designated area for students feeling ill
- Students needing medication, treatment for injuries, or medical needs other than illness will report to a separate location

Visitors

- Visitors will not be allowed in the building
- Anyone dropping off items for students should place them on the table in the office foyer (write the student's name and grade on a post-it note and place it on the item)
- Parent/teacher meetings will occur virtually or by phone

Student Dismissal - Face Coverings/Masks Required

- Bus riders dismissed at 2:40 p.m.
- Car riders and students participating in ECA activities dismissed at 2:45 p.m.