

# 2011-12 CNMS PTO PARENT PACKET



August 2011

Dear CNMS Parents,

Below is information about the CNMS PTO and activities at Castle North. We've also included some important dates for the year (a more complete calendar that includes sports schedules will be attached to a newsletter in the coming weeks). Please note: all dates are subject to change. For the most current information, refer to the calendar that appears in the weekly newsletter **CNMS Headlines**, or to the calendar attached to our school's Web page ([www.warrickschools.com/castlenorth](http://www.warrickschools.com/castlenorth), then select "sports schedules" from the drop-down menu).

If you haven't already, sign up for **CNMS Announcements** by sending a blank e-mail to [castlenorth@warrick.k12.in.us](mailto:castlenorth@warrick.k12.in.us) and put your student's year of high school graduation in the subject line. Grandparents, caregivers and other interested parties may sign up as a "friend of CNMS."

As always, thanks for any assistance you are able to give the PTO through your time, talents or financial support. We are grateful for the outstanding parental support we enjoy at CNMS. Contact information for 2011-12 PTO officers appears below. Please let us know when you have questions.

## 2011-2012 PTO EXECUTIVE BOARD

President	Lee Ann Roeder	490-0782	205-5833	mikenlee@wowway.com
Vice President	Kelly Bargeloh	853-6728	455-7844	kelly.bargeloh@wowway.com
Secretary	Carol Mesker	858-8386	629-4207	csmesker@gmail.com
Treasurer	Nancy Schroder	490-8117	205-7609	nlschroder@wowway.com
Asst. Treasurer	Dawn Bratton	490-2306	453-1868	dlbratton@wowway.com

## SCHOOL INFORMATION

- The school day runs from 7:25 a.m.-2:30 p.m. Students may enter the building at 7 a.m. and must proceed to Gym A until the bell rings. Students may not enter the building before 7 a.m.
- In the morning and in the afternoon, the front of the building is for **buses** to drop off and pick up students only. If your child is a **car rider**, drop-off and pick-up is in the back of the building.
- If your child will be absent, please call the office as soon as possible the day he/she is absent. Homework will be collected after your child has missed **three days** of school.
- When your child is tardy or comes back from an appointment, please check them in at the office. They will need to take the admit slip that prints out to the nurse's office.

## PTO INFORMATION

- **How do we raise money?** Much of our funding comes from the **CONCESSION STAND** that the PTO runs during all home volleyball and basketball games and wrestling matches. Because we give back at least 25% of our annual proceeds to the Athletic Department—about \$1,500 each of the past two years—to help with their expenses (uniforms, equipment, transportation, etc.), *our coaches support us in relying on parents of children who participate on the teams, in dance and cheerleading to staff the concession stand*. A volunteer schedule will be distributed at the beginning of each season. Please help us when you are asked! We also sell spirit wear, collect Box Tops and participate in local "give-back" programs from area restaurants.

- **Popcorn Fundraiser in October!** Due to the success of last year’s gourmet popcorn fundraiser, we’ve decided to do it again. Order forms listing our 10 gourmet flavors will go home the week of **October 3** and money will be due by **Friday, October 28**. We’ll make \$3 off of each \$7 tub sold, and \$5 off of each \$13 tub sold. Popcorn pick-up will be the **week before Thanksgiving Break**. Last year we raised \$1,500 for the Outdoor Lab. This year we are raising money for additional reference and research materials for the media center, as well as other requests we anticipate receiving throughout the year (see below for more about our funding). **\*\***



- **You aren’t putting in playgrounds, so why do you need money?** Our annual operating budget is in the neighborhood of \$12,000. Here is an approximate breakdown of where that money goes based on spending the past two years (we will vote on our 2011-12 budget in September so these numbers are *NOT* firm for this year):

Academic Team expenses (a portion of team shirts and travel expenses).....	\$500
Administrative costs (insurance, audit, postage—we minimize this as much as possible) .....	\$525
Demerit Free gift cards (drawings held at end of year for demerit-free students).....	\$500
Discretionary fund (special requests from counselor/social worker for students).....	\$500
Dollars for Scholars (scholarship for graduating CHS senior who attended CNMS).....	\$300
Honors Reception (for students achieving 3.7 GPA or higher the first 3 quarters) .....	\$275
Sunshine/Staff Appreciation (lunches for staff 2+ times/year).....	\$400
Science Fair (prizes, mailings to judges, meal for volunteers/judges, etc.).....	\$2,000
Special Events (\$750/grade to help fund field trips, grade-level parties, etc.) .....	\$2,250
Talent Show prizes (Three \$50 donations, one each to a charity chosen by each winner) .....	\$150
Teacher Allowances (\$100 per teacher) .....	\$4,000

The PTO is regularly asked to help fund a variety of “extra” things around school. Here is a look at some of the items we have funded in recent years:

- Parking cones used to help direct traffic during student drop-off and pick-up out back
- Wireless speakers that are utilized throughout the school
- Two-way radios for the office
- AR books (the PTO applied for and received a \$1,000 grant from Scripps Howard Foundation for this in 2010)
- SmartMusic for Mr. Dean (the PTO applied for and received a \$2,500 grant from Toyota to help fund this in 2010)
- Two classroom sets (30 each) of leaf guides for the sixth-grade science classes
- Science Fair Banner for CNMS Science Department (reusable from year to year)

**\*\*BOTTOM LINE: The more successful our fundraiser, the less attention we have to focus on raising money and the more attention we can focus on things we’re asked to do around school!**



**CNMS PTO Meetings** will be held the first Thursday of each month (except May) and will begin at 11 a.m. in the conference room this year. You are welcome to bring your lunch; the PTO will provide dessert. We do our best to keep meetings to one hour.

## OTHER SCHOOL & COMMUNITY ACTIVITIES

- **VOLLEYBALL** open gyms will be held August 2 from 3-5 p.m., August 4 from 3-5 p.m., and August 11 from 2:45-4 p.m. Volleyball tryouts will be held August 12 from 2:45-4:30 p.m., August 15 from 2:45-4:30 p.m., and August 16 from 2:45-4:30 p.m. For more information, contact Rachel Reed (reed@warrick.k12.in.us) or Frederick Bracher (fbracher@warrick.k12.in.us).
- **CASTLE CROSS COUNTRY CLUB** is open to all students in grades 4-8. There are no tryouts. Cost is \$25 (discount for siblings). The season runs Aug. 8-Oct. 8. Practices are at Newburgh Lock and Dam Park from 5:45-6:45 p.m., Mondays, Tuesdays and Thursdays beginning Aug. 8. Meets are 3K (1.8 miles) throughout

southern Indiana and includes a state meet in Carmel, IN. Contact coaches Carla Martin (858-2695 or carlamartin@wowway.com) or Tyler Vandeventer (842-2314 or tvandeventerdds@yahoo.com).

- Auditions for **TROUBADOURS**, our **CNMS Chorus**, will be the second week of school. Rehearsals are Tuesdays and Thursdays after school. For information contact Chorus Director Jenny Kinney at jtk0326@yahoo.com.
- **BASKETBALL TEAM** tryouts generally occur in late October/early November.
- **ARCHERY CLUB** practices begin at CNMS the week after Thanksgiving and will take place on Tuesdays and Thursdays. The cost for this club sport is \$100. The fee includes a team shirt, entry fees into the meets (except the National fee, if we make it that far), and use of club bows and arrows. Individuals may bring their own bows if they have one. We use the Mathews Genesis with the Easton 1820 arrows. Any inquiries may be directed to Mr. John Reed (jreed@warrick.k12.in.us) or Ms. Kerry Devine (kdevine@warrick.k12.in.us).
- The PTO organizes an annual **EIGHTH GRADE TRIP** that takes place in late May. The past two years we've gone to Kings Island. CNMS teachers and parents chaperone the day-long trip. The cost is subject to change pending ticket and transportation fees, however it generally is about **\$50 per student**, which covers their park admission ticket, a drink wristband and a t-shirt that all students are required to wear on the trip. More information will be sent home when school resumes in January after Christmas Break.
- **ISTEP TESTING** will take place during the weeks of **March 5-9** and **April 30-May 4**. Testing generally occurs in the mornings. Please do not schedule appointments for your students on these days.
- Please **DO NOT REPLY** to e-mails from castlenorth@warrick.k12.in.us. This address is used for our **outgoing** e-mail blast announcements and newsletters and isn't monitored for incoming e-mails or replies. If you need to communicate with a teacher or staff person pertaining to something that came from this address, please use the e-mails listed on our Web page ([www.warrickschools.com/castlenorth](http://www.warrickschools.com/castlenorth), then select *Faculty*; you'll find e-mail addresses for the office under *Administration*).

## A FEW IMPORTANT DATES (subject to change)

Although we'll send out a more complete calendar as soon as some of the sports schedules are adjusted and confirmed, below are some dates you may want to go ahead and get on your calendar for 2011-12:

2011			
Friday, Aug. 5	1:30-3 p.m.	7 <sup>th</sup> & 8 <sup>th</sup> graders may pick up schedules	CNMS office
Thursday, Aug. 11	7:25 a.m.	Student's first day of school	
	2:45-4 p.m.	Volleyball Open Gym	
Friday, Aug. 12	2:45-4:30 p.m.	CNMS Volleyball tryouts	
Monday, Aug. 15	2:45-4:30 p.m.	CNMS Volleyball tryouts	
Tuesday, Aug. 16	2:45-4:30 p.m.	CNMS Volleyball tryouts	
Thursday, Aug. 25	6:30 p.m.	CNMS Meet the Teachers Open House	
TBA-September	after school	Dance Team Tryouts	
Thursday, Sept. 1	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Monday, Sept. 5		NO SCHOOL—Labor Day	
Friday, Sept. 23	TBA	CNMS Student Council tailgate party	TBA
Early autumn		Book rental notices go home	
TBA-late Oct/early Nov		Basketball Tryouts	
Thursday, Oct. 6	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Friday, Oct. 7		Gourmet Popcorn Fundraiser forms go home!	
Friday, Oct. 14		NO SCHOOL—Fall Break	
Monday, Oct. 17		NO SCHOOL—Fall Break	
Friday, Oct. 28		Gourmet Popcorn Fundraiser MONEY DUE!	
	TBA	Student Council Monster Mash Bash	CNMS Gym A
Thursday, Nov. 3	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Thursday, Nov. 24		NO SCHOOL—Thanksgiving Break	
Friday, Nov. 25		NO SCHOOL—Thanksgiving Break	
Tuesday, Nov. 29	(after school)	Archery Team practice begins (continues Tu/Th)	
Thursday, Dec. 1	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Dec. 21-Jan 2		NO SCHOOL—Christmas Break	
2012			
Tuesday, Jan. 3		SCHOOL RESUMES	
Thursday, Jan. 5	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Thursday, Feb. 2	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Thursday, Feb. 9		CNMS Science Fair judging	CNMS Gym A
February/March	8:30-noon	CNMS Reality Store (100 parent volunteers needed!)	
Thursday, March 1	11 a.m.-noon	CNMS PTO Meeting	Conference Room
March 5-9		ISTEP TESTING—please don't schedule appts.	
March 26-30		NO SCHOOL—Spring Break	
Thursday, April 5	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Friday, April 20		Student Council 3K Walk/Run (tentative)	
Saturday, April 28		ICTM Math Contest	USI
April 30-May 4		ISTEP TESTING—please don't schedule appts.	
Thursday, May 10	11 a.m.-noon	CNMS PTO Meeting	Conference Room
Saturday, May 19	all day	8 <sup>th</sup> Grade Trip	
Tuesday, May 22		LAST DAY (pending snow make-up days); student report cards will be mailed home	

## PTO Volunteer SIGN-UP Sheet

Parent volunteer name(s)	
phone	e-mail

*Below is a list of PTO committees and activities we help with around school, and a contact person for committee coordinators where that position has been filled. Please let us know where you'd like to help out and return the sheet to school. Someone will be in touch with you. If you have any questions, please don't hesitate to ask us.*

COMMITTEE	DESCRIPTION	VOLUNTEER OPPORTUNITIES
<b>CONCESSION STAND</b> Ulanda Sanders (inventory) ? (scheduling)	The PTO runs the concession stand during all home volleyball and basketball games, and wrestling matches, and at other times as requested. Team parents will receive schedules at the beginning of their child's season.	<input type="checkbox"/> volleyball season <input type="checkbox"/> girls basketball season <input type="checkbox"/> boys basketball season <input type="checkbox"/> wrestling season <input type="checkbox"/> as needed
<b>FUND RAISING</b> PTO Board	Help with our October gourmet popcorn fundraiser...the planning is done, we just need help organizing and distributing orders!	<input type="checkbox"/> help organize popcorn when delivered <input type="checkbox"/> help distribute popcorn the week before Thanksgiving
<b>HELPING HANDS</b> Ana Fonseca	Parent volunteers sign up to make copies, etc., in the work room one or two days per month, any time during school hours. It generally takes 30 minutes to one hour to complete the work.	<input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly  best day _____
<b>HONORS RECEPTION</b>	Working with Mrs. Titzer, a parent coordinates the Honors Reception in May for qualifying students. Two or three volunteers needed to help the evening of the reception.	<input type="checkbox"/> plan Honors Reception <input type="checkbox"/> volunteer evening of event
<b>HOSPITALITY</b> Jahara Tapal	Coordinates volunteers for food donations as needed (e.g. staff appreciation luncheons, special class events, etc.).	<input type="checkbox"/> send in donations as needed <input type="checkbox"/> help serve food at events
<b>MEDIA CENTER</b> Nancy Schroder	Volunteers help Ms. Pearson in the library.	<input type="checkbox"/> best day _____
<b>SCIENCE FAIR</b> Ulanda Sanders (food) Elizabeth Ison (volunteers) Anne-Marie Dauterman (judges) Lee Ann Roeder (program)	The PTO works with the Science Department to plan and coordinate our annual Science Fair for students in 7 <sup>th</sup> and 8 <sup>th</sup> grade. Judging will be 2/9/12.	<input type="checkbox"/> volunteer day of event (2/9/12) <input type="checkbox"/> judge (approximately 7:30 a.m.-2 p.m. the day of the science fair) Area of experience _____
<b>SQUIRE ATTIRE</b>	Designs and coordinates sales of spirit wear merchandise; selects items/vendors.	<input type="checkbox"/> help distribute items
<b>SQUIRE SUPPERS</b> Wendy Wary	Sets up "CNMS Day" with various local businesses and submits information to office for CNMS Announcements to send to parents.	<input type="checkbox"/> Solicit area restaurants to set up "give-back day"
<b>STAFF APPRECIATION/ SUNSHINE</b> Jonna Schindler	Works with Hospitality to set up staff appreciation lunch(es); observes birthdays and other special occasions on behalf of PTO.	<i>SEE HOSPITALITY</i>
<b>REALITY STORE</b> Mrs. Titzer	Spend half a day in late February or early March helping students get a glimpse of the "real world" through this activity.	<input type="checkbox"/> volunteer for Reality Store (Mrs. Titzer will assign placement)
<b>PICTURE DAY</b> Office	4 volunteers needed to help with crowd control on Picture Day in the fall and in the Spring.	<input type="checkbox"/> Fall helper <input type="checkbox"/> Spring helper
<b>3K WALK</b> Student Council Sponsors	First we have to sort the shirts that are provided to each student, then parents help with crowd control and serve refreshments for students and staff!	<input type="checkbox"/> Help sort T-shirts a few weeks in advance of the 3K (date TBA). <input type="checkbox"/> Help the day of the the 3K! (4/20; approx. 11:45 a.m.-2:30 p.m.)